
	1.4.6	RECEIPT OF GIFTS	Effective: 04/94 Revised: 04/11; 07/12; 05/19; 07/21; 04/25 Reviewed/Approved by Bd. of Dir.: 06/26  Teddi Hernandez, President/CEO
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Policy Statement:

It is the policy of Lakemary Center (LMC) to direct all gifts and donations received to be recorded and tracked in the donor database.

Policy:

LMC directs all donors to make any gifts (monetary or non-monetary) directly to Lakemary Center for deposit to the appropriate Lakemary Center.

Policy reference: None

Procedure reference: Accounting Departmental Procedure Manuals

Application: All services